



Goondiwindi

STATE HIGH SCHOOL



Prospectus 2024



Respect | Learning | Achievement

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Welcome from the Principal

We welcome you, the new student, to Goondiwindi State High School and proudly share these educational opportunities with you for your secondary schooling.

At Goondiwindi State High School, we are committed to providing a local, high quality education for families and their children, utilising the unique support and strength of a strong rural community.

The learning programs that we deliver cater for the needs and aspirations of all students. The pursuit of academic excellence for all students has proven to generate successful employment opportunities, access to tertiary education and the pursuit of lifelong learning.

Our school has an unrelenting focus on the teaching and learning processes that result in these opportunities for our students. Goondiwindi State High School stands by our relationships with families and their children, committed teachers, innovative programs, quality facilities and strong community ties.



Brett Hallett

Administration Information

Official Name:	Goondiwindi State High School	
Location:	3-5 Sandhurst Street, GOONDIWINDI QLD 4390	
Postal address:	Locked Mail Bag 1, GOONDIWINDI QLD 4390	
Email:	principal@goondiwindishs.eq.edu.au	
Website:	http://www.goondiwindishs.eq.edu.au/	
Facebook:	@goondiwindiSHS	
Office hours:	8:00am – 4:00pm	
Telephone:	Office	4670 0333
	Student Absence Line	4670 0366

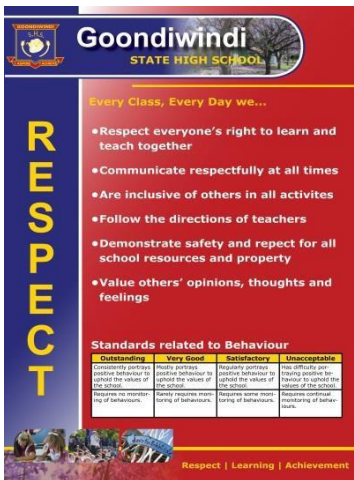
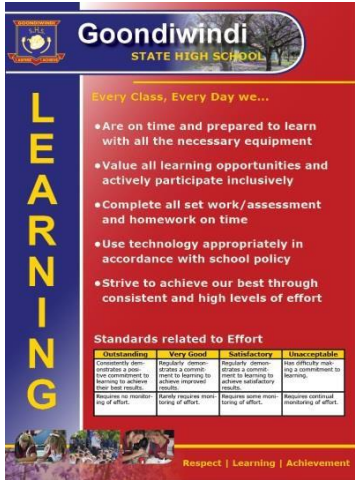
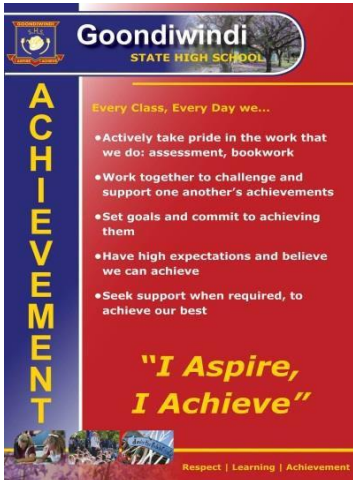
School Moto:	<i>I aspire, I achieve</i>	
School Colours:	Maroon, Navy, White	
House Colours:	Cook	Blue
	Cunningham	Red
	Mitchell	Yellow/Green

Key Staff

Principal:	Mr Brett Hallett	
Deputy Principals:	Ms Racheal Redpath Yr 10-12 Mr Phillip Jenkins Yr 7-9	
Business Manager:	Ms Debbie Lemm	
Administration Staff:	Mrs Brooke Wise Miss Aimee Miller Mrs Vanessa Brown	
Heads of Departments:	Senior Schooling	Mrs Catherine Kerlin
	Student Services	Ms Serena Rider
	Teaching & Learning	Mrs Alison Bishop
	Teaching & Learning	Mrs Julie Chapman
	Teaching & Learning	Mrs Di Dalziel
	Teaching & Learning	Mrs Melissa Smith
	Teaching & Learning	Mrs Bernadette Hawker
Student Welfare Assistance Group (SWAG)		
	Guidance Officer	Mrs Charlotte Hall
	Health Nurse	Mrs Gen Behrend
	Youth Support Coordinator	Mrs Roberta Thorn
	School Chaplain	Mrs Sonia Frost

Goondiwindi State High School

Established 1964

<p>Our Vision</p>	<p>Goondiwindi State High School is a caring educational community committed to all students achieving their potential in a respectful learning environment.</p>		
<p>School Motto</p>	<p>'I ASPIRE, I ACHIEVE'</p>		
<p>Our Values</p>	<p>Respect</p>	<p>Learning</p>	<p>Achievement</p>
<p>Every class, Every day we...</p>	 <p>The poster for 'Respect' features the school logo at the top. Below it, the text reads 'Every Class, Every Day we...' followed by a list of bullet points: 'Respect everyone's right to learn and teach together', 'Communicate respectfully at all times', 'Are inclusive of others in all activities', 'Follow the directions of teachers', 'Demonstrate safety and respect for all school resources and property', and 'Value others' opinions, thoughts and feelings'. A section titled 'Standards related to Behaviour' includes a table with four columns: 'Outstanding', 'Very Good', 'Satisfactory', and 'Unacceptable', each with a brief description of the expected behavior. The bottom of the poster says 'Respect Learning Achievement'.</p>	 <p>The poster for 'Learning' features the school logo at the top. Below it, the text reads 'Every Class, Every Day we...' followed by a list of bullet points: 'Are on time and prepared to learn with all the necessary equipment', 'Value all learning opportunities and actively participate inclusively', 'Complete all set work/assessment and homework on time', 'Use technology appropriately in accordance with school policy', and 'Strive to achieve our best through consistent and high levels of effort'. A section titled 'Standards related to Effort' includes a table with four columns: 'Outstanding', 'Very Good', 'Satisfactory', and 'Unacceptable', each with a brief description of the expected effort. The bottom of the poster says 'Respect Learning Achievement'.</p>	 <p>The poster for 'Achievement' features the school logo at the top. Below it, the text reads 'Every Class, Every Day we...' followed by a list of bullet points: 'Actively take pride in the work that we do: assessment, bookwork', 'Work together to challenge and support one another's achievements', 'Set goals and commit to achieving them', 'Have high expectations and believe we can achieve', and 'Seek support when required, to achieve our best'. The slogan 'I Aspire, I Achieve' is written in a large, stylized font at the bottom. The bottom of the poster says 'Respect Learning Achievement'.</p>



Curriculum Plan

Our curriculum is organised around the Junior Secondary (Years 7, 8 and 9), and the Senior Secondary (Year 10 Foundation) (Years 11 and 12) as well as incorporating a range of whole school initiatives.

Our priorities to develop a curriculum to maximise outcomes for all students include:

Junior Secondary	Senior Secondary	
Junior Secondary Years 7, 8 & 9	Foundation Year 10	Senior Secondary Years 11 & 12
Implementation of – <ul style="list-style-type: none"> Australian Curriculum in English, Maths, Science, HPE, History/Geography 	Implementation of – <ul style="list-style-type: none"> Australian Curriculum in English, Maths, Science, HPE, History/Geography Year 10 Guidelines (QCAA) Focused aligned curriculum and assessment with senior academic and vocational subjects	Qld Curriculum & Assessment Authority General/Applied Subjects Study Area Specifications
Transition from Year 6 (partner schools)	Transition to Senior Phase	Multiple Pathways - Academic and Vocational
Diagnostic Testing	SET Plans & Career Planning (Student Education & Training)	QCE Eligibility Senior Statement and QCIA
NAPLAN – Years 7, 9 Literacy and Numeracy	Range of subject choices Learning Accounts (LUI) Unique Student Identifier (USI)	ATAR Eligibility & Senior external exam preparation
Introduction to elective subjects	Structured Workplace Learning	School-Based Traineeships
Health and Wellbeing Education	Health and Wellbeing Education	Health and Wellbeing Education

School Profile

Our School Community



Goondiwindi State High School is united in a shared passion for learning where individuals' needs are respected and all students have the opportunity to achieve to their potential. Our school is guided by the values of Respect, Learning and Achievement. Goondiwindi SHS is a rural school of approximately 500 students and 85 teaching & ancillary staff located on the Queensland/New South Wales border less than four hours west of Brisbane.

At Goondiwindi State High School our Year 7 to 12 curriculum is designed to provide diverse pathways through productive community/industry partnerships, innovative challenges to create lifelong learners and active citizens and pride in success by encouraging and rewarding achievement, initiative and enterprise. Goondiwindi State High School is committed to high quality learning programs that cater for the needs and interests of all students. Goondiwindi State High School experiences significant success in the sporting arena and in cultural pursuits. Year 11 can participate in a cultural tour which has included Melbourne and Cairns, and students in Years 7, 9 and 11 experience the benefits of school camps. Year 10 students have the opportunity to partake in the work experience program.



Local Community

Goondiwindi is located on the Queensland/New South Wales border approximately four hours west of Brisbane and approximately two hours from Warwick, Toowoomba, Dalby and St George. Its location, at the juncture of six national highways, emphasises its importance as a transport and transit centre. The town is a major rural service centre in the heart of some of Australia's most viable agricultural farming and grazing country for wool, beef, wheat and cotton. Approximately 10,000 people live in the Goondiwindi town and surrounding district.

Goondiwindi State High School services the Goondiwindi Regional Council area including the town of Goondiwindi, north towards Moonie, east to Inglewood and Texas, west to Talwood and Mungindi, as well as drawing students from the adjacent New South Wales shires of Moree Plains and Yallaroi.

Goondiwindi State High School is well promoted in the local media. There is strong support within the local community for our school, our innovative programs, our comprehensive and responsive curriculum, our diverse array of extra-curricular activities and our committed teachers.

The 2024 Year

All students are required to attend from Monday 22 January 2024

	School Commences	Vacations	Public Holidays	Student Free Days
Term 1	Monday 22 January	29 March – 14 April	26 January – Australia Day 29 March – Good Friday 1 April – Easter Monday	18 & 19 January
Term 2	Tuesday 15 April	22 June – 7 July	25 April – ANZAC Day 28 April – Show Holiday 1 May – Labour Day	11 & 12 April
Term 3	Monday 8 July	14 September – 29 September		30 August
Term 4	Tuesday 30 September Final Day: Year 12 – 15 Nov Year 11/10 – 22 Nov	14 Dec – 27 Jan 2025	7 October - King's Birthday	

School Services

Our School Workforce

Goondiwindi State High School has a staff of approximately 50 highly-skilled professional teachers. The Leadership and Management Team oversees the delivery of academic programs in the school, ably supported by:

- Parents & Citizens Association
- Student Council
- Teaching Staff
- Ancillary Staff

To support the Principal there are two Deputy Principals, a Business Manager, seven Heads of Department. We also have a dedicated support staff group consisting of our Guidance Officer, Youth Support Coordinator, Indigenous Teacher Aide, School Chaplain, School Nurse, Community Education Counsellor, Student Support Teachers as well as The Clontarf Program and Mirii Dreamers.

Our 30 non-teaching staff play a critical role in the organisation and operation of the school within specific duty areas. The group comprises our Business Manager who supervises our Administrative Staff, Science Officer, IT Technician, Agricultural Assistant, Teacher Aides, School Officer - Grounds, School Officer – Facilities and Cleaning Staff.

Contacting Members of Staff

Interviews may be sought with the Principal and members of the teaching staff by making an appointment to ensure availability. When booking, please outline the issue so that relevant information may be gathered for the interview.

The **Principal** is available to discuss major issues. Generally, other personnel may deal with your enquiries.

The **Deputy Principals** will be able to deal with your enquiry that relates to the specific year levels they manage.

The **Year Level Coordinators** are responsible for student management, behavioural support and the welfare of students. They are available to discuss issues of concern. General enquiries should be directed to one of the Year Level Coordinators in the first instance.

Heads of Departments have specific whole-school responsibilities for providing and implementing programs that deliver quality outcomes for every student. Their responsibilities lie in the areas of curriculum, assessment and student management, and targeted behavioural support.

Subject Area Coordinators are responsible for the course of study provided in each of the subjects in their department. They plan programs of work, manage the setting of assessment and supervise the work of teachers in their respective departments.

Teachers are responsible for the classroom programs being taught to your child. You should be aware of your child's teachers and take every opportunity to get to know them. Concerns regarding your child's performance, etc. would be best discussed with the classroom teacher.

The **Business Manager** should be consulted regarding the payment of money to the school and any financial queries.

Student Welfare and Guidance

Goondiwindi State High School has a comprehensive student welfare and support structure in operation. This includes:

Guidance Officer provides a full range of guidance for students and parents in:

- Subject selection
- Study skills development
- Time management
- Career advice
- Tertiary study information and advice
- Personal issues and strategies
- Mental health and wellbeing
- Collaboratively work with external agencies to maintain quality support
- Critical incidents
- Behaviour
- Learning difficulties
- Career and Future Pathways support
- Scholarships

The Guidance Officer also provides a personal counselling service for students experiencing personal concerns. This is a strictly confidential service with appointments made through the office. Parents are most welcome to attend with or without their students.

School Nurse provides confidential health consultations for students and parents. Whole-of-school engagement in Health Promoting Schools initiatives is a further role.

Youth Support Coordinator provides individual (at times, group) support to students to assist their engagement with education and training. The YSC can work with students experiencing barriers to education such as: attendance at school; QCE/learning support; relationships/social skills; social/emotional/physical wellbeing; drug and alcohol support needs; suspension/exclusion/referral for behaviour support; conflict with family/peers/teachers; financial difficulties/homelessness. The YSC does not provide therapeutic counselling.

Appointments with the Guidance Officer, Youth Support Coordinator and School Nurse are made through the administration office. Students and/or their parents may make such appointments.

School Chaplain provides spiritual support to students, their families and staff. This service is supported through the NSCP (National School Chaplaincy Program) funding agreement.

Indigenous Teacher Aides provide educational support in class for Aboriginal and Torres Strait Islander students after consultation with teaching staff.

Community Education Counsellor provide educational counselling and support services within the schools to ensure that the best possible assistance services are available to Aboriginal and/or torres Strait Islander children, students, families and communities.

Clontarf Foundation Academy exists to improve the education, discipline, self-esteem, life skills and employment prospects of young Aboriginal and Torres Strait Islander men and by doing so, equips them to participate more meaningfully in society. This is a full time in school program designed to get the boys to school, stay in school, graduate and get a job.

Mirii Dreamers has been established to support our female indigenous students, Goondiwindi State High School has put specific supports in place. These include:

- Cultural activities through the support of local indigenous leaders
- A space for the girls to spend their break times with fruit, some lunch options and music
- A wellbeing program designed by Goolburri
- Indigenous Art projects
- In-class support
- Extra-curricular options e.g. sport at PCYC, special activities or trips to USQ Deadly Ways programs
- Naidoc Week activities
- Support to facilitate yearly Health Checks
- Advice from Drug Arm and Care Goondiwindi
- QATSIF Scholarship applications
- Post-school support for job placements through Youth Employment Program
- Weekly home base meetings and contact time to undertake cultural activities and provide targeted well-being support

Student Support Teacher Case manages, teaches and supports students who have verified disabilities such as physical impairment, hearing impairment, visual impairment, intellectual disability, speech-language impairment or autism spectrum disorder. Provides guidance and assistance to teachers in relation to students with learning difficulties and English as Another Language or Dialect and assist teachers with the development of modified programs. Liaises with therapists and disability support agencies.

Head of Student Support Oversees the process related to students with disabilities (including verified disabilities), learning difficulties and English as Another Language or Dialect. Case manages, teaches and supports students who have verified disabilities. Leads the schoolwide development of individual curriculum plans, the nationally consistent collection of data and diagnostic and standardised data collection and dissemination. Coaches and supports teachers in the processes relating to verification and modifications/adjustments to cater for diverse learners. Develops timetables and organises meetings and professional development for support teachers and all teacher aides. Manages communication with therapists and disability support agencies and networks.

Other Assistance provided at Goondiwindi SHS includes:

- Assessment and study support sessions
- Intensive, targeted small group teaching and intervention
- Speech Language Pathologist support
- In class support
- Transition to high school and post school support
- Education Queensland Occupational Therapy and Physiotherapy support (verified students only)

Facilities

Goondiwindi High offers opportunities to enhance traditional skills through modern technology. State-of-the-art equipment and facilities enable the offering of a challenging and balanced curriculum to encourage students to explore and develop their individual talents. The wide variety of subjects offers experience across many business and industry areas.

- iCentre with a 21st Century learning environment
- PCYC Indoor Sports Centre – priority access
- Trade Skills Centre
- Information Technology access networked throughout the school. We offer a BYO device program for students in Years 10 – 12. Students in all year levels are invited to participate in this program if they wish; there is no fee to participate.
- Hospitality commercial catering facility
- Scientific laboratories
- Agricultural complex and property with tractors, farm tools, animals and facilities
- Goondiwindi Community Centre – access agreement
- Student Support Centre
- Performing arts area – ‘Siberia’
- Music Room
- Undercover multipurpose area
- Industrial Arts

School Canteen – Café @ High

The school canteen serves a vital need in the school by providing lunches and refreshments to students at reasonable prices. It operates under the government’s ‘Smart Choices’ policy and is open daily for all recesses. Students line up for lunches and make their selections. EFTPOS facilities are available.

Communication

Within the school

Junior School & Senior School - Year Level Parades are held weekly and currently each year level meets on a specific day.

Whole School Parades are held weekly at the Cultural Centre. The purpose of these whole school assemblies is to publicly recognise and applaud those students and teachers who have been outstanding in academic, sporting or cultural areas of school life. **Formal uniform** must be worn at Whole School Parades.

Homebase students meet in Year Level Form groups each morning. Daily, important information is provided via student notices during Homebase. This time also includes opportunities to enhance social skills, support students and encourage positive learning through the adherence of the school’s values.

Roll marking is carried out at the start of each day and every Period throughout the day.

Between school and home

SMS Messaging Service: Our school uses SMS text messages to inform parents of unexplained absences and relay important information.

Newsletters are published twice per Term to inform parents about school activities, successes and upcoming events.

Facebook Page: Our school maintains a Facebook page which is our quickest form of communication to parents about significant Year Level and Whole School events.

QSchools: Smart phone app that is integrated with our website.

QParents: Smart phone app /website that allows you to securely access information about your child and to communicate directly with your child's school.

Awards Evening

Awards Night is held in Term 4 each year and awards presented include Academic, Sporting, Cultural and Citizenship. Students are recognised at Gold & Silver level.

Students should keep a record of their participation in specific activities. This should be undertaken from the commencement of the school year. These records also could be useful for a personal portfolio.

A range of special awards are also presented as part of the evening. These are determined by a panel each year.

School Routine

School Hours

Students should be at school by **8:40am**. The school makes limited provision for the supervision on the school grounds before the beginning of the school day. Student's are not to enter the school ground prior to 8:00 am. School concludes at 3:05 pm

Daily Routine

MONDAY		TUESDAY - FRIDAY	
WARNING BELL	8.40	WARNING BELL	8.40
FORMAL PARADE	8.45 – 9.15	HOME BASE & YEAR LEVEL PARADES	8.45 – 8.55
PERIOD 1	9.20 – 10.30	PERIOD 1	9.00 – 10.10
RECESS 1	10.30 – 10.45	RECESS 1	10.10 – 10.35
PERIOD 2	10.45 – 11.55	PERIOD 2	10.35 – 11.45
RECESS 2	11.55 – 12.30	RECESS 2	11.45 – 12.30
PERIOD 3	12.30 – 1.40	PERIOD 3	12.30 – 1.40
RECESS 3	1.40 – 1.55	RECESS 3	1.40 – 1.55
PERIOD 4	1.55 – 3.05	PERIOD 4	1.55 – 3.05

A warning bell sounds 3 minutes prior to start of Periods 2, 3 and 4

Daily Attendance Procedures

Lateness

Students who arrive after 8:45 am must report to the school office. **A note of explanation (or phone call) from the student's parent is required for lateness and must be presented to the administration office upon arrival.** The student's roll will be amended and a late slip provided. Students arriving late without parental explanation will be issued a detention. Patterns of unexplained lateness will result in more significant consequences.

Absence

Goondiwindi SHS expects every child to be at school every day unless there is a reasonable excuse. Illness, medical and dental appointments are valid reasons for absenteeism. Birthdays, shopping trips, holidays, working & family visits are examples of reasons not considered valid. Our attendance policy aims to ensure maximum learning outcomes for every child. Research identified very clear links between attendance and success and achievement at school.

A note, phone call or QParents submission from the parent/guardian should be provided for any absence. **Absence Line - Ph: 07 4670 0366.** Alternatively, a parent/guardian can reply to an unexplained absence text.

In cases of prolonged absence, the school and the caregiver can make arrangements for work to be sent to the student.

Any student who has 10 or more consecutive days off must apply for an exemption through the Principal. Please see the office staff for this application.

Parents of students, whose attendance is not explained for a particular day, will receive notification via SMS before midday each day. Please reply to this message stating why your student is absent.

Absentee Letters are sent to parents of students who do not produce an explanatory note (or telephone call for continuing student absenteeism. Unexplained absences may have consequential effects especially for senior students on government assistance.

Absenteeism is one of the chief causes of poor academic performance by students. Students not meeting attendance requirements (95% or above attendance will be supported in accordance with the school's Attendance Policy.

Post Compulsory (Years 11/12) students with either poor attendance, or demonstrated non-compliance/failure to engage in the program of instruction, may have their enrolment reviewed and without acceptable improvement, cancellation of enrolment may result.

Leaving the Grounds

Students **are not permitted to leave the grounds** during school hours without permission from the Administration and only after a formal request from parents. This applies to students in all year levels. It is extremely important to know where students are at all times.

Students must report to the office on departure and when returning to school to ensure their attendance is appropriately recorded.

Change of Address/Phone Number/Other Details

If a change of address, phone number or other details occurs during the year, the school office should be notified in writing so our records can be updated. An up-to-date contact phone number is essential in case of accident or illness.

Class Routine & Class Equipment

- At the warning bell, before school or at the end of each break, students are to prepare books and equipment for that lesson.
- Students must be punctual for Homebase, lessons, parades and assemblies, with all required materials and equipment as defined by the classroom teacher.
- Students are to line up outside their classrooms at the beginning of each lesson.
- Years 10-12 students must ensure all devices are switched off and out of sight during class time.
- All students will be required to sit in their designated seating position as per the Whole of School Expectations.
- Any school equipment must be used appropriately as instructed by school staff.
- In accordance with the school's student code of conduct, prohibited or illegal items must not be brought on to school grounds.
- Students are not permitted to have chewing/bubble gum at school.

Buildings & Grounds

- Staff rooms are out of bounds to students, unless given permission by a teacher.
- Verandahs should remain clear at break times.
- Entering classrooms at any time during breaks or before and after school is only allowed with permission.
- Food and drink is not to be consumed in classrooms with the exception of water (Water is not to be consumed in computer rooms and science laboratories).

Student Management

Behaviour Management

Our school enforces the Queensland Department of Education and Training's '*Code of School Behaviour*' through the application of our school's **Student Code of Conduct** which is reviewed annually.

Our school manages a *Behaviour Levels System* which recognises students for positive contributions to their own learning and the school community. It also supports students in upholding the school values and the expectations in the **Student Code of Conduct** through the application of consequences and level movements.

Values

At Goondiwindi State High School, we value

- **Respect**
- **Learning**
- **Achievement**

Behaviour Levels

The Behaviour Level System (Gold, Silver and Bronze) acknowledges and recognizes appropriate behaviours. Behaviour levels 4-6 are used to support students displaying inappropriate behaviours. Details can be found in the **Student Code of Conduct** included in the Student Organiser.

Year Level Coordinators and Heads of Department

YLCs and HODs assist in managing student behaviour and are responsible for recommendations for changes in Levels.

The Use of Personal Technology Devices

This is currently under review by Education Queensland

This information is supported by the Schools **Student Code of Conduct** which can be found on our website www.goondiwindishs.eq.edu.au.

The following headings also encapsulate the [*School's Acceptable Technological Use Policy*](#) and the [*Safe and Supportive Environment Policy*](#).

Mobile phones and other electronic devices have the potential to aid learning and assist students in managing busy lives, when used well. Students are expected to display courtesy, consideration and respect for others whenever they are using *personal technology devices*. **Years 7, 8 and 9 students are NOT permitted to have devices at school.**

Personal Technology Device Etiquette

Bringing personal technology devices to school is not encouraged by the school because of the potential for theft and general distraction and/or disruption associated with them.

If **technological devices (eg. iPods, phones) are brought to school, they must be turned off and put away during all lessons and parades.** This includes times when a student is out of class with permission or walking between learning areas (eg. walking to PCYC/iCentre or collecting printing).

Personal technology devices may be appropriately used at morning tea and lunch breaks and before and after school. At times they may be used in class under the direction and the discretion of the teacher as part of the learning process. If this is the case, **only under direct instruction from the teacher are technological devices to be turned on.**

Technological devices brought in to school may be viewed by teachers/administration at any time to ensure no inappropriate materials are present. Failure to allow access to the technological device will result in appropriate consequences.

Failure to follow staff direction is disobedience. The technology device will be taken to the office, where the device will be held for the remainder of the day, along with a detention being issued with possible additional consequences.

3 or more confiscations will result in a parent/guardian having to come to collect the technology device.

Recording Voice and Images

Every member of the school community should feel confident that their personal privacy is protected from recording of incidents, images or conversations without their knowledge or consent.

A student at school who uses a personal technology device to record private conversation, ordinary school activities or violent, illegal or embarrassing matter capable of bringing the school into **public disrepute**, is considered in breach of the related policy.

Text Communication

The sending of text messages that contain obscene language and/or threats of violence may amount to bullying and/or harassment or even stalking, and will subject the sender to discipline and possible referral to Qld Police Service. Students receiving such text messages at school should ensure they keep the message as evidence and bring the matter to the attention of the school administration.

Dress Code

The school uniform has been endorsed by the P&C Association. These dress standards reflect the school community standards and are consistent with occupational health and safety and anti-discrimination legislation.

Students are to take pride in their personal appearance and grooming.

- The school uniform is to be worn at all times.
- Formal uniform is to be worn every first day of the week and to Whole School Parades.
- Day uniform is to be worn on all other days.
- GSHS hats are to be worn at all prac, HPE lessons and in designated areas of the school.
- Senior school jerseys are to be worn by Year 12's only.
- Football and other non-uniform socks are not acceptable.
- Variations to the sweatshirt/jumper specified are not acceptable.
- Jeans are not part of the uniform and are not to be worn.
- Only natural coloured nail polish and make-up is permitted.
- Hair ties, ribbons, gloves, beanies and scarves may be worn as long as they are in the school colours of navy, maroon or white.

Students not in correct uniform without a valid explanation (note) will be on lunch time detention on that day. Failure to attend these detentions will result in consequences outlined in the school's Student Code of Conduct being applied.

Workplace Health & Safety Regulations

Jewellery: Apart from a wristwatch, medic alert bracelets and a maximum of two sets of sleepers in pierced ears, all other jewellery is discouraged on the basis of safety. If worn, it should complement the uniform and be worn in a safe manner.

Piercings: If parents have chosen to allow their children to have piercings they must adhere to the following guidelines:

- Piercings need to be completely covered during sporting and other activities where they may be a risk, as determined by the supervising teacher. Piercings must be small and discreet.
- If a student has any question regarding the appropriateness of piercings and/or jewellery they must seek advice from their Year Level Coordinator.
- The Principal and Deputy Principals have the final say as to whether or not the manner in which a student presents at school is in line with these guidelines.

School Information

The following items have been endorsed as the school's uniform. Other items are not to be worn. Uniforms are available from local business houses.

<p>Formal Uniform</p> <p>(worn at Whole School Parade, normally held on the first day of each week / Term and other formal occasions)</p>	<p>BOYS</p> <p>Long Trousers: ink navy dress trousers with plain socks – no novelty</p> <p>Shorts: tailored, knee length, ink navy shorts with plain socks – no novelty</p> <p>School Shirt: white button-up formal shirt (short or long-sleeved)</p> <p>School Tie: maroon and navy school tie</p> <p>Shoes: black leather school shoes</p> <p>Belt: plain navy or black belt (with no added studs, motifs or decorations)</p> <p>GIRLS</p> <p>Long Trousers: ink navy dress trousers with plain socks - no novelty</p> <p>Skirt: navy (knee length - two inverted pleats front and back)</p> <p>Stockings: navy, black or skin coloured OR plain socks – no novelty</p> <p>Shorts: tailored, knee length, ink navy shorts with plain socks - no novelty</p> <p>School Shirt: white short-sleeved overblouse</p> <p>School Tie: maroon and navy school tie</p> <p>Shoes: black leather school shoes</p> <p>SCHOOL BLAZERS: for special occasions and School Directors and Captains at Formal Parade. Available from administration.</p>
<p>Day Uniform</p>	<p>BOYS and GIRLS</p> <p>Shorts: plain navy</p> <p>Polo Shirt: GSHS sport shirt (maroon, white & navy)</p> <p>Shoes: sports shoes (joggers) (well-structured with substantial support)</p>
<p>Hats</p>	<p>All students are expected to wear a school hat or cap for all outdoor activities</p>
<p>Winter Uniform</p>	<p>School jumper: plain navy (may have a hood attached)</p> <p>Tracksuit: plain navy trackpants</p> <p>School jacket: navy spray jacket with school logo</p>
<p>Workplace Health & Safety</p>	<p>Safety requirements mean only leather shoes with impervious uppers are to be worn in science labs, art room and the kitchen. Long sleeve shirts & pants and Steel cap shoes must be worn for all Agricultural Practices and Engineering Skills.</p> <p>Students may not wear open footwear of any kind.</p>
<p>Other</p>	<p>NO representative or extra-curricular excursion apparel to be worn</p>

Curriculum Offerings

Goondiwindi State High School is committed to providing high quality learning programs that cater for the needs and interests of all students. We believe that the pursuit of academic excellence for all students generates successful employment opportunities, access to tertiary education and pursuit of lifelong learning.

Junior Secondary

The middle school curriculum (Years 7, 8 & 9) ensures each student is provided with a balanced program of general education based on the Australian Curriculum. It is built on students' prior knowledge and skills and creates a rich learning environment. Junior Secondary supports the building of "high expectations, engaged learning and focused teaching." (Hill, 2003)

A set of core and elective subjects is offered. Students in Years 7, 8 and 9 study a curriculum based on the Australian Curriculum. Our curriculum is specifically tailored to allow students of Goondiwindi State High School to achieve in diverse ways, cope in complex situations, identify their individual strengths, deal with change and build understanding between each other.

All students study a core curriculum that encompasses the Key Learning Areas.

Year 7 at Goondiwindi State High School will help "bridge" the transition from primary to high school setting. Our students will have a core teacher for English and Maths and a small number of Year 7 teachers to deliver other Key Learning Areas. As the year progresses, students will be supported by their core teacher to:

- Read timetables and move between classrooms/teachers
- Develop assessment skills to complete draft work at home
- Develop exam condition skills

Year 7:

Core Studies

- English (4 lessons per week)
- Mathematics (3 lessons per week)
- Science (3 lessons per week)

Study of Society & Environment – Geography, History, Civics and Citizenship, Economics, Business (3 Lessons)

Health & Physical Education (2 lessons per week)

- LOTE – Language other than English - French (1 lesson per week/for 1 semester)
- The Arts and Technology which may include aspects of Drama, Visual Art, and Design and Digital Technology (1 lesson per week)
- Music (1 lesson per week)
- Pastoral Care/Wellbeing Lesson (1 lesson per week)

Year 8:

Core Studies

- English (3 lessons per week)
- Mathematics (3 lessons per week)
- Science (3 lessons per week)
- Humanities & Social Sciences
 - History (3 lessons per week for 1 semester)
 - Geography (3 lessons per week for 1 semester)
 - Civics & Citizenship (3 lessons per week for 4 weeks)
- Economics & Business (3 lessons per week for 1 term)
- Digital Technologies (3 lessons per week for 1 term)
- Design & Technology
 - Design & Technology (3 lessons per week for 1 term)
 - Home Economics (3 lessons per week for 1 term)
 - Industrial Technology and Design (3 lessons per week for 1 term)
- The Arts
 - Drama (3 lessons per week for 1 term)
 - Visual Art (3 lessons per week for 1 term)
 - Music (3 lessons per week for 1 term)

Focused Literacy Group (Year 7 & 8)

Students at Goondiwindi State High School who are not meeting the National Minimum Standard for literacy will not engage in French Lessons. Instead they will complete targeted literacy intervention. The focus of these lessons will be on developing the required skills to successfully read and comprehend a variety of texts.

Year 9:

Core Studies

- English (3 lessons per week)
- Mathematics (3 lessons per week)
- Science (3 lessons per week)
- Humanities & Social Sciences
 - Geography (1 semester only) (3 lessons per week)
 - History (1 semester only) (3 lessons per week)
- Health & Physical Education (2 lessons per week)

Elective Studies – 3 lessons per week for 1 Semester

Choice of 2 studied per Semester from the following:

- | | |
|----------------------------------|----------------------------------------|
| • Agricultural Science | • Hospitality |
| • Business | • Industrial Technology & Design (ITD) |
| • Design & Technology (Graphics) | • Music |
| • Digital Technologies | • Sport & Recreation |
| • Drama | • Visual Art |
| • Health | |

Core subjects in Years 8 and 9 entail:

English

- Opportunity to enhance and develop language and literacy skills
- Emphasis on language for a range of purposes in both real-life and life-like activities
- Written, oral and visual stimuli, with integration of technology
- Outcome: composing and comprehending extended written and oral texts using a variety of genres

Mathematics

- Emphasis on numeracy across the curriculum
- All students study common topics with in-depth study by more able students
- Main topics include: number, measurement, percentage & money, chance & data, geometry

Science

- Discover natural and technological world around them
- Opportunity to improve reading, writing and mathematical skills such as measuring and calculating
- Helps develop thinking skills, basic scientific knowledge, use of equipment, handling living things and positive attitudes to learning

History

- Develop basic skills of a social scientist
- Understanding of current world issues and historical foundations of the world we live in

Geography

- Develop basic skills of a geographer
- Understanding of the world in which we live and its peoples

Civics & Citizenship

- Develop basic skills to be active and informed citizens
- Understand the Australian system of government

Health and Physical Education

- Focus on essential knowledge, skills, experience and attitude necessary for an active lifestyle and social interaction
- Practical orientation concentrating on personal and social participation rather than a high level of skill development
- Introduces knowledge and awareness of a wide range of sports

Extension classes are offered for both Years 8 and 9 levels in English and Mathematics. These classes allow students, who have demonstrated high academic results, to extend their knowledge, problem solving and skill bases. Extension classes are offered from Year 8.

Senior Secondary

Senior Secondary (Years 10, 11, 12) offers a broad range of subjects including academic and vocational subjects. There is opportunity for students to be involved in a School-based Traineeship or Apprenticeship. We adopt a very flexible approach to senior schooling, with students able to access a diverse range of schooling options to suit their current needs and future aspirations. All subjects and certificates contribute towards the **Queensland Certificate of Education (QCE)** but restrictions around subject combinations exist for students wishing to gain an ATAR for **Tertiary Entrance**.

Year 10 (Foundation for Senior)

Year 10 is the beginning of senior secondary where students commence their intended senior education or training options. The Year 10 curriculum is built on the Australian National Curriculum and the QSA syllabuses and guidelines that provide a developmental focus as a transition from junior to senior school.

In Year 10, students study Core and Elective subjects.

Year 10:

Core Studies

- English (3 lessons per week)
- Mathematics (3 lessons per week)
- Science (3 lessons per week)
- Geography (1 semester only) (2 lessons per week)
- History (1 semester only) (2 lessons per week)
- Health and Physical Education (2 lessons per week)
- Short course in career education

Electives (select 4) - 3 lessons per week for 1 Semester – 2 studied per Semester

Academic Focus

- Agricultural Science
- Business Accounting
- Design & Technology (*Graphics*)
- Health
- Music
- Visual Art

Vocational Focus

- Agricultural Practices
- Business
- Creative Art
- Digital Technology
- Drama
- Hospitality
- Industrial Technology & Design
- Sport & Recreation

Years 11 & 12

At Goondiwindi State High School, senior students are able to select **multiple pathways** to their chosen career.

This may include:

- Qualification for Tertiary Entrance (ATAR)
Study at least 5 General subjects or 4 General subjects & 1 applied subject
- School-based Traineeships or Apprenticeships

All students are required to have a **Unique Student Identifier (USI)**. This can be obtained by visiting the following website <https://www.usi.gov.au/students/create-your-usi>.

GENERAL SUBJECTS: These are subjects for which the school's work program is based on a syllabus common to schools throughout Queensland. Students need to choose at least 4 General subjects to qualify for Tertiary Entrance. It is recommended that all students wishing to obtain an ATAR begin with 5 general subjects. The structure of the curriculum means there are restrictions to the subject changes permitted – no subject changes are permitted in Year 12.

<ul style="list-style-type: none">• Accounting• Agricultural Science• Biology• Business• Chemistry• Drama• English• Geography	<ul style="list-style-type: none">• General Mathematics• Health• Mathematical Methods• Modern History• Physical Education• Physics• Specialist Mathematics• Visual Art
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APPLIED SUBJECTS: These subjects are designed from the QCAA Subject Area Syllabuses. They contribute towards the Queensland Certificate of Education but only one of these can contribute to Tertiary Entrance (ATAR).

<ul style="list-style-type: none">• Agricultural Practices• Business Studies• Engineering Skills• Essential English• Essential Mathematics• Hospitality	<ul style="list-style-type: none">• Industrial Technology Skills• Information Communication Technology• Sport & Recreation• Tourism• Visual Arts in Practice
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School Based Apprenticeships & Traineeships (SATs)

Goondiwindi State High School is committed to promoting employment and training opportunities for senior students to support their transition from school to work. Our School offers post-compulsory students the opportunity to undertake a School-based Apprenticeship or Traineeship (SAT). A SAT is a legally binding contract of training and employment enabling students to work towards a vocational qualification whilst studying for their Senior Certificate and undertaking paid work. This usually involves 2 days at work and 3 days at school.

School-based Apprenticeships and Traineeships aim to:

- provide students with the opportunity to develop skills and knowledge relating to actual employment opportunities
- allow students to start, and in most cases complete, a vocational qualification while still at school
- improve post-school employment and training opportunities for students
- improve links between education, industry and local community

School-based Trainees and Apprentices gain first-hand experience in their chosen industry areas as well as gain confidence and self-esteem and improve their communication skills in an adult environment.



Certification

On completion of Year 12, all students including successful trainees will generally achieve:

- a Queensland Certificate of Education or QCE
- a Senior Statement of Curriculum Results
- and may achieve some of the following:
 - work experience in industry especially for trainees
 - an ATAR for eligible students

Students receive regular checking/monitoring of their eligibility for the QCE at the end of each Semester. QCAA information is distributed to students at the commencement of Year 11.

**** Due to the structure of study in senior school no subject changes can occur after Term 3 of Year 11.***

Study and Homework

Homework and study are integral to classroom success. Students should develop good study skills and habits. They should strive to become self-directed and independent in their work habits.

Set homework must be written down in the appropriate section of the Student Organiser. This handbook, supplied through the Student Resource Scheme (SRS), allows easy retrieval by students and easy checking by parents. When no set work is given by the teacher, students are expected to devote their study time to revision of the day's lesson, or to general revision of the subject.

Therefore, students always have homework and parents can assist by checking completion of homework, assignments and home study each night of the school week. Regular completion of work will have a positive effect on a student's performance and results. A guide to time students should spend on homework is:

Year 7

Suggested hours of study are 3-5 hours per week: 10-15 mins per subject per night.

Years 8 & 9

Could be up to, but generally not more than 5-6 hours per week: 15-20 mins per subject per night.

Years 10, 11 & 12

Will vary according to the young person's learning needs and individual programs of learning, but generally will be no less than 6 hours per week.

School Tutoring

Free school tutoring is held by teachers in the iCentre during recess 2.

Assignments

The purpose of assignments is to broaden student learning and should involve students in developing skills such as researching, summarising, evaluating and synthesising information. To assist students in preparing assignments, class time will be allocated for most work to be completed under supervision.

Extensions of time will only be given for legitimate reasons. In any case, an extension of time must be sought **prior** to the date the assignment is due. This application form can be collected from the office or class room teacher.

Late assignments will be marked and commented upon but **may not** be credited toward the student's level of achievement. Students failing to submit an assignment will be assessed on work sighted by the teacher prior to the due date. This process is outlined in the school's senior assessment policy.

In some circumstances evidence such as a medical certificate may be requested before an extension will be granted. Workload from other subjects will generally not be regarded as a legitimate reason for an extension. Students are encouraged to manage their time to meet all commitments.

Tech issues such as loss due to not saving work are not grounds for extension and students are encouraged to save work in a number of places.

Extensions in senior school are determined by the QCAA Assessment Policy – students and parents should be aware that these guidelines are strict and only extensions due to medical issues, with a medical certificate, will be granted.

For more information please see the school's Senior Schooling Assessment Policy.

Reporting & Assessment

Reporting

Reporting provides information about the learning and achievement of students. It provides a summary of student progress in a range of academic and non-academic aspects of schooling.

The school regularly reports relevant information to parents/guardians, students and other sections of Education Queensland on student achievement and learning.

Reporting to parents is maintained through:

- 2 formal Parent/Teacher reporting evenings during the year (all interviews booked on-line)
- Report Cards issued at the end of each Term or in senior phase at the end of a unit
- Queensland Certificate of Education for Year 12 students
- Senior Statement forwarded to Year 12 students at the end of the year

Parents are encouraged to contact teachers if they have queries or concerns on student performance. Appointments should be made through the office.

Assessment

Assessment is an ongoing process of gathering evidence to determine what each student knows, understands and can do, so as to inform teaching, and support learning of the intended curriculum.

Assessment is held on a continuous basis throughout the year using regular in class and/or block exams. Assessment may be in the form of class tests, assignments, practical demonstrations and projects. Students will experience assessment for two purposes:

Formative

- for diagnosing strengths and weaknesses
- for reporting purposes to provide feedback to students about performance

Summative

- all the purposes of formative assessment
- to determine exit levels of achievement
- for final reporting

All assessment in Years 7-10 will be held in class time.

Assessment for Years 11 and 12 students may be held in *exam blocks* at the end of the Term/Semester. If so, senior students who have completed all required classwork and

assignments are eligible for home study. Under the new guidelines, set by QCAA, external exam times are not negotiable and students who don't attend exams will not be permitted to sit the exam at a later date. The timetable for year 12 external exams is set by QCAA and distributed to students at the start of the year.

Additional Programs

Sport

Goondiwindi State High School has a wide variety of sports on offer whether it is in Health and Physical Education classes, lunchtime competitions or school representation.

Opportunities exist for inter-house competition in swimming, cross country and athletics, Border District trials in most sports, Darling Downs representation and selection for Queensland State representation and teams to contest National Titles.

Several competitions such as Broncos Junior Rugby League and Netball, Laura Geitz Cup (Netball) and other round-robin and knock-out competitions are available annually. Students must maintain at least Bronze behavior level to attend.

Past and present students have been selected for District, Regional and State representation in sports such as swimming, rugby union, rugby league, AFL, athletics, track & field, cricket, netball, basketball, golf, triathlon and equestrian.

Sports Houses

Students are placed into one of three Houses. Each House has two House Captains appointed.

Houses:	Colours:
Cook	Blue
Mitchell	Green/Gold
Cunningham	Red

Friendly inter-house rivalry is encouraged and participation in all events is the key to successful sporting achievement.



Health & Wellbeing

Education for the whole person is essential for personal fulfillment. We encourage students to care for each other and themselves through involvement in:

School Camps: Camps are held for Year 7 Leadership Camp (3 days at Emu Gully), Year 9 students – Restraint & Initiative Building Camp (4 days at Burleigh Heads) & Year 11 Leadership Camp (5 days at Maroon Dam).

Career Education: career planning, interview and application skills, job investigations, future options, Student Education and Training (SET) plan

Drug & Alcohol Education: use and abuse, assertiveness, decision making, legal issues, peer pressure and drugs in sport –Integration in curriculum

Respectful Relationships Education: self-esteem, group tolerance, peer pressure, physical development and bullying –Integration in curriculum.

Year 7 Pastoral Care Program: Focus on the Core School Values of Respect, Learning & Achievement, bullying and leadership

Junior Pastoral Care Program: The Goondiwindi Junior Care program encompasses a range of topics and resources that align directly with the Australian Curriculum's Personal and Social Capabilities. Backed by evidenced-based practices and research, our Care programs utilise resources from:

- The eSafety Commissioner of Australia
- SenseAbility designed by Beyond Blue
- LoveBites designed by the National Association for Prevention of Child abuse and Neglect (NAPCAN)
- The Resilience, Rights and Respectful Relationships (RRRR) resources
- Alcohol, Nutrition and Sexual Health delivered by trained health experts
- Open Parachute which covers Bullying, Trauma, Acting Out & Self-Esteem
- As well as many other targeted topics.

Topics are taught in-class on a regular basis and are specific to the needs of each developmental age-group. Modified Care lessons are taught for students requiring differentiation or individualised support. Teaching and learning of Care content is supported by the Student Wellbeing Assistance Group (SWAG). Students requiring further support can be referred by parents, teachers or other students to the Youth Support Coordinator, School Nurse, Chaplain or Guidance Officer.

Student Leadership – Student Council

School Leadership Positions

Students, elected from each year level, represent the student body on the Student Council for a Semester. Each set of Year Level Captains is supported by a Year Level Coordinator and mentored by the Student Council Coordinator (teacher).

Activities undertaken by the Student Council include:

Academic Highlight academic results & opportunities for students at school.

Cultural Decorating the town Cenotaph for Anzac Day commemorations, Expressive Arts Week etc.

Finance Fund raising ventures and running the canteen at socials.

Pride Collection & organisation of information for the Ukurrie, the school magazine.

Social School Socials each term. Students setup & pack up.

Sport Interclass competitions and end-of-term fun days.

Future Year 12 students undergo an election and formal interview process to become **Executive Senior School Leaders**. Each Senior Leader position is mentored by a teacher to support them in upholding the *roles and responsibilities* for each leadership position.



The Executive of Senior School Leaders act in the following capacities to manage the Student Council:

School Captains:	Male and Female	Pride	Houses:	Cunningham x 2
Directors:	Academic	Sport (Male & Female)		Cook x 2
	Finance	Social		Mitchell x 2
	Cultural			

Culture & the Arts

Goondiwindi State High School offers a comprehensive cultural/arts program. It includes:

Musical: Whole school productions held bi-annually provide an opportunity for students to develop skills in acting, production and stage management.

Drama Performances: Under-8's Day and drama events.

Cultural Excursions: Opportunities to attend performances through excursions to Toowoomba and Brisbane.

Expressive Arts: held in October each year, is a celebration of culture and the arts by engaging professional artists from across the country to conduct programs with students.

Instrumental Music Program: Our Instrumental Music Program enhances opportunities for students to learn and develop musical skills in small groups and ensemble work. Performances at local events, Eisteddfod and official school occasions instill confidence and encourage improvement.

Visual Art: Regular submissions and winners of Creative Generations Awards, together with exhibitions of art work at the local P & A Show.

Lions Youth of the Year competition: Our school has achieved great successes at Local, District and Regional levels, and has participated in State finals.

Publications:

Composed and edited by students enhancing their communication skills. eg:

Ukurrie, School Magazine: Students write, compile and edit the annual school magazine.

MacIntyre Young Writers Competition: High level of participation by students.

School Management

Enrolment

Enrolment includes a commitment to full **attendance and participation** in all routine school activities. Exemption from any routine activity requires a note from parents and the approval of the Principal. Inclusion in special activities such as camps and excursions requires parental consent.

Year 6 students from local primary schools will have an opportunity to engage in an orientation program towards the end of Term 4. This is in addition to enrichment days held earlier in the year. Transition Days will also be offered to students entering Years 8-12.

All new enrolments to Goondiwindi State High School are required to attend an interview at the school. Parents of future students are invited to an **information and enrolment session** in November - Term 4 each year.

At least one parent/guardian must accompany the student for the enrolment interview.

The following information is required:

- copies of the most recent school reports (to assist with subject selection and student placement)
- any information relating to special assistance received at previous school

A staff member of the school will assist with subject selection when interviewing enrolling students.

Implicit in the enrolment of students is the willingness of students and parents/guardians to **support the values, expectations and standards of the school and its community**.

There is a high expectation of full attendance and punctuality, following school procedures for lateness, leave, behaviour and good role models for younger students. We expect full attendance at Whole School Parade, participation in the Care Program and co-curricular activities.

First Day Procedure

Students in all Year Levels will firstly attend Whole School Parade at the Cultural Centre. Afterwards they will be divided into year levels and allocated Homebase groups. Time will then be taken to disseminate information regarding school policies and procedures. For example:

- Marking rolls
- Student Organisers
- School routines, uniform and homework
- Assessment, assignments and homework
- Explanation of timetables



School Finances

School Budget

The school budget is developed as part of the School Operational Plan and is approved by the P&C Association.

Each curriculum department reviews their programs and prepares both an Annual Operational Plan and a budget proposal for their areas of responsibility.

Student Resource Scheme

The school has a policy, endorsed by the P&C Association, for the implementation of a Student Resource Scheme for accessing teaching and learning resources.

The **Student Resource Scheme** covers materials for classroom use, textbook hire and basic materials for home economics and industrial technology and design. The contribution covers most costs for the whole year, saving parents the full cost of materials.

Parents must complete the Student Resource Scheme form on enrolment even if you do not wish to participate. Parents may elect to change their decision at any time by completing a new form. If you choose not to participate you are responsible for providing **ALL** items that would be otherwise provided by the scheme for your student, a list of these items are included in the SRS paperwork.

A current price of **\$240.00 per annum** for each Year Level applies with a discount of \$40.00 if paid in full by the end of Term 1, otherwise 3 equal payments of \$80.00.

Any parent not in a position to pay the full contribution amount should approach the Business Manager to negotiate a mutually agreeable arrangement. This will be treated with the strictest confidentiality.

Textbook and Resource Allowance

Textbooks and resources form a large component of the school budget. Education Queensland provides a Textbook and Resource Allowance to all students in Queensland State Schools that is paid in bulk to the school. This scheme together with the student contribution fee allows students to access textbooks and resources without parents having to pay the full cost of these texts.

Excursions/Camps

Students at Goondiwindi State High School have access to numerous school camps, sporting trips and subject specific excursions, some of which may incur an additional expense. Parents are notified by a note of these events. Once a permission form is returned or deposit is paid, parents have committed to this activity. All excursions and camps must be paid in full by the due date to allow the student to participate.

Excursion/Camp Refund Policy

Refunds are only given to students in extenuating circumstances. This may be due to illness, prior commitments, etc. Refunds will not be made where the debtor has any other outstanding invoices or accounts - if a refund is approved this will be applied as credit to their account. Any deposits for excursions or activities are deemed non-refundable and therefore will not be considered for refund. Any request for a refund must be notified to the Business Manager within two weeks of the completion of the excursion or event. A Request for Refund application form must be completed and refunds will be issued as a direct deposit or cheque within 10 days.

Medical Information & Medication

Parents must inform the administration office of any relevant medical issues pertaining to their student.

By law, staff are not permitted to administer un-prescribed medication. Students cannot be given a headache tablet etc. If a student needs to take medication prescribed by a medical practitioner, the following procedures must be followed:

The Parent/Guardian must complete the Consent to administer medication form available from the office.

Pharmacist/physician's directions for administration of the medication must be written on the container. The absence of instructions means school personnel cannot administer the medication.

All medication must be left at the administration office.

Accidents & Illness

Students who injure themselves during a class should report this immediately to their teacher. Injuries at other times should be reported to the administration office.

Students who are ill during class should report this to the teacher. Students falling ill at other times should report to the administration office.

When necessary, students will either be dealt with by the ambulance or parents will be contacted to collect their student.

Head Injuries

When presented with a student who has sustained a knock or impact to their head our school policy is to call an ambulance.

Parents & Visitors

All parents and visitors to the school must report to the administration office for permission to be on school grounds. Approval is not automatically granted and each case will be dealt with on its merits.

Messages to Students / Phone Calls

Our classrooms do not have phones or intercom systems. Parents are asked to be considerate when phoning and restrict messages to those of an essential nature only to ensure as little disruption as possible to the learning environment. Students are not permitted to accept phone calls or messages on personal devices during lesson time.

****CURRENTLY UNDER REVIEW**** Please refer to our [Acceptable Technological Use Policy](#) located on the website www.goondiwindishs.eq.edu.au.

Personal Property

Students should not bring valuables or large sums of money to school or leave them in unattended bags. If it is necessary to bring valuable items or money to school, they should be brought to the school office for safe-keeping.

Remember security cannot be guaranteed. All personal property should be clearly marked with the owner's name. Students are held responsible for their own personal possessions.

Any personal items confiscated will be stored in the main office. Parents are required to collect confiscated items from the third confiscation onwards.

Lost Property

All lost property is kept in the administration building. If students lose personal property, they should **immediately** notify the office.

Insurance

The school does not carry insurance policies against injury to students or their property. This is a parental responsibility.

School Transport

Buses

There is an extensive bus service that operates to Goondiwindi State High School. Free transport is provided for Queensland students traveling a minimum of 4.8kms to the school by the most direct trafficable route.

The following companies offer a range of services in and around our district. The school has a very good relationship with all of the bus companies and bus conveyance committees.

Students are expected to maintain the highest standard of behaviour and must comply with the Governments Bus Code of Conduct. Consequences for inappropriate behaviour are managed between the school, driver and bus committee.

Ray and Anne-Maree Allen (Ph: 07 4676 1299, 0429 493 260)

- BILLABILLA: Goondiwindi via Hungerford St, Leichhardt Hwy to Billabilla, 'Moruya' East West Rd
- TALWOOD/BUNGUNYA: Talwood and Gooray Rd to meet Gooray Bus

Troy McGowan (Ph: 0488 233 136)

- GOORAY: Goondiwindi via Barwon Hwy to Gooray Rd (connect to Allen's Talwood/Bungunya Bus)

Peter Sinclair (Ph: 0427 714 100) & Simone Sinclair (Ph: 0409 610 943)

- KURRUMBUL/KOARLO: Goondiwindi via Kildonan Rd to Kurrumbul
- YAGABURNE/WYAGA: Goondiwindi via Leichhardt Hwy, Gore Hwy & Yagaburne Link Rd

Sarah Sagsse & Anthony Driver (Ph: 0447 398 141)

- YELARBON: Goondiwindi via Cunningham Hwy to Yelarbon (connect to Bennetts Bus Service of Inglewood (Dolly Bennett, 0428 524 179 or 4652 4179)
- GLENOAK RD: Goondiwindi via Cunningham Hwy to Glenoak Rd, Hensler Rd, Gurners Lane, Polo Rd

Georgie Driver (Ph: 0428 456 497)

- BOOMI RD: Goondiwindi via Boomi Rd to Local Hall turnaround

Todd Johnson (Ph: 0419 295 106)

- NEWELL HWY/BOGGABILLA: Goondiwindi, Boggabilla, Newell Hwy to Bore Rd turnaround

Mal Gollan (Ph: 0428 132 205)

- BRUXNER HWY/TOOMELAH: Goondiwindi via Boggabilla, Bruxner Hwy to Toomelah and Boonall

Mark Cairns (Ph: 0428 987 344)

- GOODAR RD: Goondiwindi via Barwon Hwy to Goodar turnaround

Ian Benson (Ph: 0439 770 056)

- GOONDIWINDI TOWN

The Department of Transport and Main Roads, Translink Division, administers the School Transport Assistance Scheme. This scheme is one of the largest assistance programs provided by the Queensland Government, and provides assistance to eligible students travelling to primary and secondary schools. For more information about the eligibility criteria please visit <http://www.tmr.qld.gov.au/Travel-and-transport> or contact the Darling Downs TRANSLink office on 4639 0727.

For NSW bus transport, eligible school students receive free or subsidised travel on public transport between home and school.

School travel passes, School Opal cards and School Term Bus Passes can be applied for online on the School Student Transport Scheme (SSTS) website <https://transportnsw.info/travel-info/school-travel>

Students can use these to travel on any regular public transport services or on a dedicated school bus service.

The **Code of Conduct for School Students Travelling on Buses** is a set of behavioural guidelines developed to assist school bus operators manage the issue of student behaviour.

Bicycles and Scooters

Students who ride bicycles/scooters must follow all traffic rules and wear a bicycle helmet. Bicycles/scooters are not to be ridden through school grounds. For health and safety reasons scooters are unable to be kept in the administration office during the day.

Driving To School

Students are advised that it is unlawful to take other students (under the age of 18 years), in their vehicle without the approval of the parents/guardians of these students. Such approval is to be given to the school in writing.

Students who drive to school are required to park outside the school grounds. Student drivers are expected to obey all road rules and regulations. Students driving themselves to school excursions, sporting events, etc. are required to have permission in writing from their parents and are not to transport other students. This should be given to the school office.

Building Partnerships

Since achieving the State Showcase Award for Community & Industry Partnerships, GSHS has expanded strong links through Gateway schools project to respond to local needs.

Examples of our successful partnerships include:

- Local Agri-business Training, Industry Links, University Links, Professional Development and Communication
- The Goondiwindi PCYC
- The Goondiwindi Training and Technology Centre
- Establishment of Student Bursary for graduates from the school to complete a university course
- Interaction with businesses via School to Work programs
- Links with industry in classroom curriculum
- Hospitality students catering for variety of events
- Access to community skills and resources:
 - Sporting coaches, referees, training and assistance
 - Future Options information and advice
 - Musical support and participation
 - MacIntyre Young Writers Association.
 - Guest Speakers

Parents & Citizens Association (P&C)

The School P&C meets on the 4th Tuesday of the month, during School Terms. These dates are advertised in our school newsletter and via the school website, Facebook and electronic sign. The meetings commence at 6.30pm and are held in the Staff Common Room in the administration building. Parents are encouraged to attend these meetings where school-related issues are discussed.

The majority of income is generated through the school canteen. Tuckshop provides morning tea, lunch and afternoon tea for students and staff with a wide range of hot and cold food, fruit, as well as a variety of drinks. Volunteers can be called in as little as one day per month and any help would be most appreciated. Your active involvement with the P&C is encouraged and is most welcome.



Goondiwindi State High School

3-5 Sandhurst Street, Goondiwindi Qld 4390
Locked Mail Bag 1, Goondiwindi Qld 4390

Telephone: 07 4670 0333
Website: www.goondiwindishs.eq.edu.au
Facebook: www.facebook.com/GoondiwindiSHS



Our Vision:

Goondiwindi State High School is a caring educational community committed to all students achieving their potential in a respectful learning environment.

Our Values:

Respect | Learning | Achievement